



**AITKIN COUNTY BOARD OF COMMISSIONERS**

November 28, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample
	Added item 8D- Committee of the whole meeting
	item 8E- LRIP resolution

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment by:**

Charley Christenson spoke about Vacation Short-Term Rentals.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

**A) Correspondence File-**

November 15, 2023 - November 28, 2023

**B) Approve County Board Minutes-**

November 14, 2023

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$5,784,344.34
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**D) Approve Auditor Vouchers-**

R&B 11-10-2023

R&B	\$1,457,918.00					<b>Total</b>	\$1,457,918.00
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**E) Approve Auditor Vouchers-**

Sales/Use & Diesel Tax, October 2023

General	\$286.36	R&B	\$1,470.09	Trust	\$29.59	LLCC	\$284.16
Parks	\$188.14					<b>Total</b>	\$2,258.34

**F) Approve Manual Warrants/Voids/Corrections-  
Manual Warrants 11-15-2023**

General	\$1,219.28	State	\$66,819.46	Taxes	\$43,143.00	LLCC	\$161.39
						<b>Total</b>	\$111,343.13

**G) Approve Auditor Vouchers-  
Property Tax Overpayments 11-17-2023**

Taxes	\$3,556.29					<b>Total</b>	\$3,556.29
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**H) Approve Manual Warrants/Voids/Corrections-  
ELAN 10-26-2023**

General	\$4,552.34	Trust	\$580.36	Forest	\$376.60	LLCC	\$57.39
Parks	\$247.20	R&B	\$1,708.00	HHS	\$3,184.21	Opioid	\$16.03
						<b>Total</b>	\$10,722.13

**I) Approve Manual Warrants/Voids/Corrections-  
Tax Settlements 11-22-2023**

Townships	\$3,501,022.00					<b>Total</b>	\$3,501,022.00
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**J) Approve Commissioner's Vouchers  
Commissioner Warrants 11-22-2023**

General	\$123,974.82	Unorgan.	\$9,202.69	Trust	\$59,960.38	Forest	\$3,144.00
Reserves	\$809.85	HHS	\$43,418.97	LLCC	\$9,837.69	Parks	\$11,608.72
R&B	\$27,880.47	State	\$540.00			<b>Total</b>	\$290,377.59

**K) Adopt Resolution-**

Donation - Sentence to Serve - VFW McGregor

**L) Adopt Resolution-**

Donation - Sentence to Serve - McGregor Area Lions

**M) Adopt Resolution-**

Sponsorship Resolution for City of McGregor LRIP Project

**N) Approve-**

Off Highway Vehicle Safety Grant 7/1/2023-6/30/2025

**O) Adopt Resolution-**

LG214 Premises Permit-Mille Lacs Drift Skippers

**P) Adopt Resolution-**

Application for Grant-in-Aid ATV Trail maintenance funds

**Q) Approve-**

Tax Abatement Financing Policy

**R) Approve-**

2024 Business Development & Recreation Grant

**S) Approve Manual Warrants/Voids/Corrections-  
ELAN 11-09-2023**

General	\$1,793.93	Forest	\$258.75	LLCC	\$115.12	HHS	\$1,996.19
HHS	\$89.31					<b>Total</b>	\$4,253.30

**T) Approve County Board Minutes-  
COW 11-06-2023**

**U) Approve-**

Fire Protection Contract with City of Palisade

**V) Approve-**

Affidavit for Lost Check

## Regular Agenda

3A Dennis Thompson – Land Commissioner

**Motion to:**

Approve Date and Time of 2024 Timber Auction

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Michael Kearney

**SECONDER:** Commissioner Bret Sample

3B Dennis Thompson – Land Commissioner

**Motion to:**

Approve Private Sale of Tax Forfeited Land to Eric Mann

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

4A Kyle Fredrickson - AIS Coordinator

**Informational Only**

Aquatic Invasive Species 2023 Summary - Discussion Only

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**

5A Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Job Re-Evaluations

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

5B Bobbie Danielson – Human Resources Director

**Motion to:**

Approve Personnel Policy Updates

**RESULT:** APPROVED (4 TO 1)

**MOVER:** Commissioner Travis Leiviska

**SECONDER:** Commissioner Laurie Westerlund

Commissioner Bret Sample voted No

6A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve City Participation Program Agreement

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

7A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Amend & Adopt The Greater MN Recycling Grant Resolution and Budget

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Laurie Westerlund

7B Andrew Carlstrom – Environmental Services Director

**Motion to:**

Accept and Sign Contract with Recyclops for Curbside Recycling

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Travis Leiviska

7C Andrew Carlstrom – Environmental Services Director

**Informational Only**

Amendment to General Zoning Ordinance - Vacation Short-Term Rentals - Discussion Only

**RESULT:** INFORMATIONAL ONLY

**MOVER:**

**SECONDER:**

8A Jessica Seibert – County Administrator

**Motion to:**

Approve 2024 Legislative Priorities

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Bret Sample

8B Jessica Seibert – County Administrator

**Motion to:**

Approve Out-of-state Travel

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

8C Jessica Seibert – County Administrator

**Informational Only**

Administrative Updates - Discussion Only

Department Heads Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committee, working on year end reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC basket items
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9A Board of Commissioners

**Informational Only**

Commissioner Committees

H&HS Advisory, Arrowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counties Association, Planning Commission, Economic Development
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**Motion to Adjourn**

Motion made at 12:33 p.m.

<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney
<b>Next Meeting:</b>	Tuesday, December 12, 2023

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator