

AITKIN COUNTY BOARD OF COMMISSIONERS

November 28, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample
V III S	Added item 8D- Committee of the whole meeting item 8E- LRIP resolution

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment by:

Charley Christenson spoke about Vacation Short-Term Rentals.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)	1. 1. 1.				W 2 35 2
MOVER:	Commissioner	Bret Samp	ole				
SECONDER:	Commissioner	Michael K	earney				
A) Corres	spondence File-	100	211-5				×1.
	ber 15, 2023 - No	vember 28	2023				
,	ve County Board	winutes-					
Noven	nber 14, 2023						
			_				
	ve Electronic Fu		fers				
			fers				
Т	ve Electronic Fu]	fers				
D) Appro	tal \$5,784,344.34]	fers				
D) Appro R&B 1	ve Electronic Fu btal \$5,784,344.34 ve Auditor Voucl 1-10-2023]	fers			Total	\$1,457,918.00
D) Appro R&B 1	ve Electronic Function \$5,784,344.34 ve Auditor Voucl 1-10-2023 &B \$1,457,918.00] ners-	fers			Total	\$1,457,918.00
D) Appro R&B 1 R&B 1 R E) Appro	ve Electronic Fu btal \$5,784,344.34 ve Auditor Voucl 1-10-2023] hers- hers-				Total	\$1,457,918.00
D) Appro R&B 1 E) Appro Sales/	ve Electronic Function btal \$5,784,344.34 ve Auditor Voucl 1-10-2023 &B \$1,457,918.00 ve Auditor Voucl	hers- hers- hers- October 20		Trust	\$29.59	· · · · · ·	\$1,457,918.00 \$284.16

			nts/Voids	Corrections	•			
		Varrants 11-15-2						1
	General	\$1,219.28	State	\$66,819.46	Taxes	\$43,143.00		\$161.39
							Total	\$111,343.13
G		Auditor Vouch						
		Tax Overpayme	nts 11-17-	2023			T . 4 . 1	00 550 00
		\$3,556.29	- As A/side	10 a una ati a una			Total	\$3,556.29
r		Manual Warra	nts/volas	Corrections				
	ELAN 10-		Taurat	8500 00	Easter	0070 CO	11.00	\$57.39
		\$4,552.34		\$580.36 \$1,708.00		\$376.60		
	Parks	\$247.20	Rad	\$1,708.00		\$3,184.21	Total	\$16.03 \$10,722.13
		Manual Warra	nte/Voide	Corrections			Total	\$10,722.13
	,	ements 11-22-20		Conections				
		\$3,501,022.00	125				Total	\$3,501,022.00
		Commissione	r'e Vouch	ore			TULAI	\$5,501,022.00
		ioner Warrants						
		\$123,974.82		\$9,202.69	Truet	\$59,960.38	Forest	\$3,144.00
	Reserves			\$43,418.97		\$9,837.69		\$11,608.72
		\$27,880.47		\$540.00		40,001.00	Total	
ŀ	() Adopt Re		Juic	+010.00			, otal	+100,011.00
	-	- Sentence to S	erve - VFV	W McGregor				
	L) Adopt Re			T moologoi				
-		- Sentence to S	erve - Mc	Gregor Area L	ions			
N	I) Adopt Re							
		hip Resolution f	or Citv of I	McGregor LRI	P Proiect			
١	N) Approve	•						
		vay Vehicle Safe	tv Grant 7	/1/2023-6/30/	2025			
C	-	•			2020			
	J) Adopt Re	esolution-			2025			
	· ·	e solution- remises Permit-I	Ville Lacs		2025			
	· ·	remises Permit-I	Ville Lacs		2025			
	LG214 Pr P) Adopt Re	remises Permit-I		Drift Skippers				
F	LG214 Pr P) Adopt Re	remises Permit-I esolution- on for Grant-in-A		Drift Skippers				
F	LG214 Pr P) Adopt Re Applicatio Q) Approve	remises Permit-I esolution- on for Grant-in-A	id ATV Tra	Drift Skippers				
F	LG214 Pr P) Adopt Re Applicatio Q) Approve	remises Permit-I esolution- on for Grant-in-A - ement Financing	id ATV Tra	Drift Skippers				
F	LG214 Pr Adopt Re Applicatio Approve Tax Abate R) Approve	remises Permit-I esolution- on for Grant-in-A - ement Financing	id ATV Tra g Policy	Drift Skippers ail maintenanc	e funds			
F G F	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus	remises Permit-I esolution- on for Grant-in-A - ement Financing -	id ATV Tra 9 Policy 1 ent & Rec	Drift Skippers ail maintenanc creation Grant	e funds			
F G F	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra	id ATV Tra 9 Policy 1 ent & Rec	Drift Skippers ail maintenanc creation Grant	e funds			
F G F	LG214 Pr P) Adopt Re Applicatio 2) Approve Tax Abate R) Approve 2024 Bus 5) Approve ELAN 11- General	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93	id ATV Tra g Policy nent & Rec nts/Voids	Drift Skippers ail maintenanc creation Grant	e funds	\$115.12		\$1,996.19
F C F S	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11 General HHS	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31	id ATV Tra Policy nent & Rec nts/Voids Forest	Drift Skippers ail maintenanc creation Grant /Corrections \$258.75	e funds	\$115.12	HHS Total	
F C F S	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board	id ATV Tra Policy nent & Rec nts/Voids Forest	Drift Skippers ail maintenanc creation Grant /Corrections \$258.75	e funds	\$115.12		
F G F S	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11-	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023	id ATV Tra Policy nent & Rec nts/Voids Forest	Drift Skippers ail maintenanc creation Grant /Corrections \$258.75	e funds	\$115.12		
F G F S	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 -	id ATV Tra Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v	id ATV Tra Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v	id ATV Tra Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant /Corrections	e funds - LLCC	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant / Corrections	e funds - LLCC	\$115.12		
ר ק ק ק ק ק ק	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes-	Drift Skippers ail maintenanc creation Grant /Corrections	e funds - LLCC	\$115.12		
F G S T L	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote V) Approve Affidavit fo	remises Permit-fesolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract w - or Lost Check	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes- with City of Re	Drift Skippers ail maintenanc creation Grant /Corrections	e funds - LLCC	\$115.12		
F G S T L N	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11- General HHS T) Approve COW 11- J) Approve Fire Prote V) Approve Affidavit fo	remises Permit-f esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract v -	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes- with City of Re	Drift Skippers ail maintenanc creation Grant /Corrections	e funds - LLCC	\$115.12		
F G F S U U Dennis T Motion	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11. General HHS T) Approve COW 11- J) Approve Fire Prote V) Approve Affidavit fo	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract w - or Lost Check	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes- with City of Re sioner	Drift Skippers ail maintenanc creation Grant /Corrections \$258.75 Palisade	e funds - LLCC	\$115.12		
F G F S Dennis Motion Approve	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11. General HHS T) Approve COW 11- J) Approve Fire Prote V) Approve Affidavit fo	remises Permit-fesolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract w - or Lost Check	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes- with City of Re sioner	Drift Skippers ail maintenanc creation Grant /Corrections \$258.75 Palisade	e funds - LLCC	\$115.12		
F G F S U U Dennis T Motion	LG214 Pr P) Adopt Re Applicatio Q) Approve Tax Abate R) Approve 2024 Bus S) Approve ELAN 11. General HHS T) Approve COW 11- J) Approve Fire Prote V) Approve Affidavit fo Thompson - to: Date and T T:	remises Permit-I esolution- on for Grant-in-A - ement Financing - siness Developm Manual Warra -09-2023 \$1,793.93 \$89.31 County Board -06-2023 - ection Contract w - or Lost Check	id ATV Tra g Policy nent & Rec nts/Voids Forest Minutes- with City of Re sioner nber Aucti	Drift Skippers ail maintenance creation Grant /Corrections \$258.75 Palisade gular Ag	e funds - LLCC	\$115.12		

		- Land Commissioner
	lotion to:	
		Sale of Tax Forfeited Land to Eric Mann
	RESULT:	APPROVED (5 TO 0)
N	IOVER:	Commissioner Bret Sample
S	ECONDER:	Commissioner Laurie Westerlund
Г К	yle Fredrickson - A	AIS Coordinator
Ir	nformational O	nly
		Species 2023 Summary - Discussion Only
	ESULT:	INFORMATIONAL ONLY
N	OVER:	
s	ECONDER:	
B	obbie Danielson –	Human Resources Director
	lotion to:	
	pprove Job Re-	Evaulations
	ESULT:	APPROVED (5 TO 0)
	OVER:	Commissioner Laurie Westerlund
125.22	ECONDER:	Commissioner Travis Leiviska
3	ECONDER.	
		Human Resources Director
	lotion to:	Province Inc. associate
		el Policy Updates
	ESULT:	APPROVED (4 TO 1)
	OVER:	Commissioner Travis Leiviska
S	ECONDER:	Commissioner Laurie Westerlund
		Commissioner Bret Sample voted No
N	1ark Jeffers – Ecor	nomic Development Coordinator
M	lotion to:	
A	pprove City Part	ticipation Program Agreement
R	ESULT:	APPROVED (5 TO 0)
N	IOVER:	Commissioner Bret Sample
S	ECONDER:	Commissioner Michael Kearney
A	ndrew Carlstrom	– Environmental Services Director
N	lotion to:	
A	mend & Adopt	The Greater MN Recycling Grant Resolution and Budget
	ESULT:	APPROVED (5 TO 0)
N	OVER:	Commissioner Bret Sample
	ECONDER:	Commissioner Laurie Westerlund
	ndrew Carlstrom · lotion to:	– Environmental Services Director
		Contract with Roovalana for Curbaida Desualing
	ESULT:	Contract with Recyclops for Curbside Recycling APPROVED (5 TO 0)
	IOVER:	Commissioner Laurie Westerlund
5	ECONDER:	Commissioner Travis Leiviska
		– Environmental Services Director
In	nformational O	
		eneral Zoning Ordinance - Vacation Short-Term Rentals - Discussion Only
	ESULT:	INFORMATIONAL ONLY
A	LJOLI.	
R	IOVER:	
R		

A	Jessica Seibert – Co	ounty Administrator						
	Motion to:							
	Approve 2024 Le	egislative Priorities						
	RESULT:	APPROVED (5 TO 0)						
	MOVER:	Commissioner Laurie Westerlund						
	SECONDER:	Commissioner Bret Sample						
в		Jessica Seibert – County Administrator						
	Motion to:							
	Approve Out-of-s							
	RESULT:	APPROVED (5 TO 0)						
	MOVER:	Commissioner Travis Leiviska						
	SECONDER:	Commissioner Laurie Westerlund						
2		ounty Administrator						
	Informational Or	•						
	Department Heads working on year en	odates - Discussion Only s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committe nd reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b						
Ą	Department Heads	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committee nd reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b						
٩	Department Heads working on year en items	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committee and reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners						
A	Department Heads working on year en items Board of Commissio	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committe nd reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly						
Ą	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committe nd reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly	asket					
Ą	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committeend reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development	asket					
Ą	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committeend reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b noners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development 12:33 p.m.	asket					
Ą	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committeend reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development 1/17 12:33 p.m. Commissioner Laurie Westerlund	asket					
À	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1 MOVER: SECONDER:	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committee ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development 12:33 p.m. Commissioner Laurie Westerlund Commissioner Michael Kearney	asket					
Ą	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committeend reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development 1/17 12:33 p.m. Commissioner Laurie Westerlund	asket					
A	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1 MOVER: SECONDER:	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committee ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Counti ing Commission, Economic Development 12:33 p.m. Commissioner Laurie Westerlund Commissioner Michael Kearney	asket					
٩	Department Heads working on year en items Board of Commissie Informational Or Commissioner Co H&HS Advisory, Arr Association, Plannin Motion to Adjou Motion made at 1 MOVER: SECONDER:	s Meeting/Cannabis Training, Facilities Meeting, Meeting with DDA, MACA Executive Committeend reserves and budget presentation, Zoom meeting with Orion Difranco- Smith office , AMC b ioners nly ommittees rowhead Regional Development Commission, Snake River 1W1P, Facilities, Arrowhead Countiing Commission, Economic Development Iz:33 p.m. Commissioner Laurie Westerlund Commissioner Michael Kearney Tuesday, December 12, 2023	asket					